

MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL
(Formerly known as WEST BENGAL UNIVERSITY OF TECHNOLOGY)

BF-142, Salt Lake City, Kolkata – 700 064
Tel. No. : (033) 2321-0731/2334-1014/1031

No. COE/Odd Sem/2016-17/Examiner

29.12.2016

To
The Principal/Director
All Affiliated Colleges/Institutes/In-House Departments of MAKAUT, WB.

Sub: Request for sending the names of Examiners for Odd Semester Theory Examinations 2016-17

Dear Sir / Madam,

The undersigned is directed to request you to kindly submit the names of examiners from among your faculty members for the evaluation of answer scripts of the ensuing Theory Examinations of the Odd Semester 2016-17. The faculty members should possess Masters Degree with at least two years of teaching experience in the relevant subject. The submission is to be made using the prescribed on-line proforma, available in the Members' area of www.makautexam.net from 30-12-2016. The proforma must be filled up within 13-01-2017. Please also send a hard copy of the same duly signed by the Head of the Institute within 17-01-2017.

We earnestly request you to exercise utmost caution while sending the names of the examiners and try to forward all the names of the faculty members in conformity with University rules.

The specific date and time of evaluation will be communicated to the concerned examiners at the appropriate stage. The remuneration for evaluation of answer scripts will be made as per University rules.

We solicit your kind cooperation in this regard.

Thanking you,

Sincerely,

Sd/-

(Dr. Indranil Mukherjee)
Controller of Examinations (Actg.)

